* Toastmasters International ( [www.toastmasters.org](http://www.toastmasters.org) )
	+ Login confirmation
	+ Club Mailing Address
	+ Club Meeting Address
	+ Club contact phone number
	+ Club website
	+ Club e-mail address
	+ Meeting day(s) and time(s)
	+ Bylaws
* Your district’s website (e.g. [www.tmd55.org](http://www.tmd55.org) )
	+ Your District website:
	+ If your club is listed, make sure any information there is correct
* FreeToastHost / ToastmastersClubs ( [www.toastmastersclubs.org](http://www.toastmastersclubs.org) )
	+ Your FTH site:
	+ Admin access
	+ Front page
	+ Calendar
	+ Contacts set for contact us page
	+ Directions
	+ Downloads
	+ Floater messages
	+ Member, guest, prospect, ex-member contact lists
* Easy Speak ( [www.easy-speak.org](http://www.easy-speak.org) )
	+ Your Easy Speak Site:
	+ Admin access
	+ Front page
	+ Member list & contact information
	+ Club address
	+ Club next meetings
* Facebook
	+ Your Facebook page:
	+ Your Facebook group:
	+ Admin access
	+ Contact information
	+ Directions & meeting location
* Meetup
	+ Contact information
	+ Directions & meeting location
	+ Organizers set
	+ Upcoming meetings set
* YouTube
	+ Account access
	+ Profile updated (include link to your marketing site)
* Other sites
	+ Login/Admin access
	+ Contact information
	+ Directions & meeting location